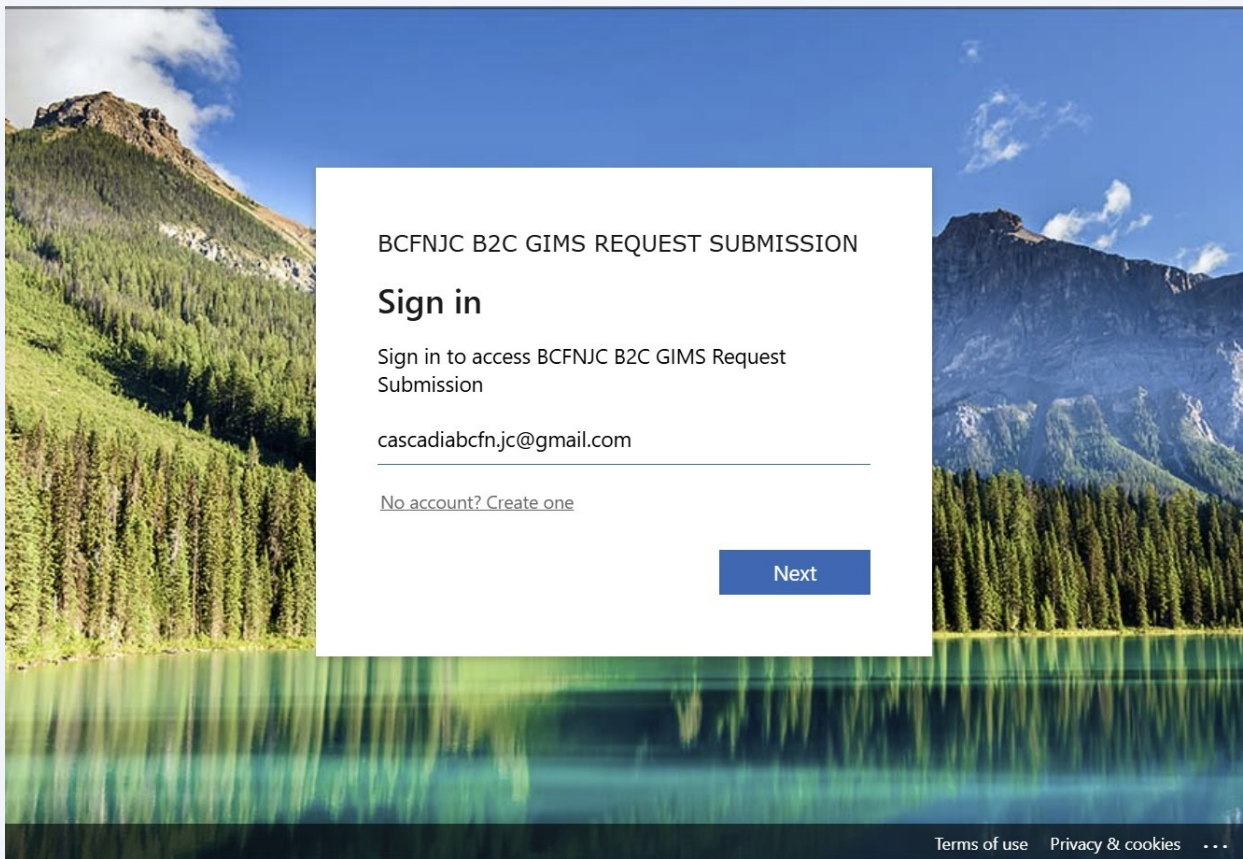


A-1 Crown and Defence Counsels - Access Requestor Portal

Learn how to successfully register for a new account on the GIMS Request Submission Portal. This guide walks you through the verification process and profile setup steps required to access the system.

Account Registration

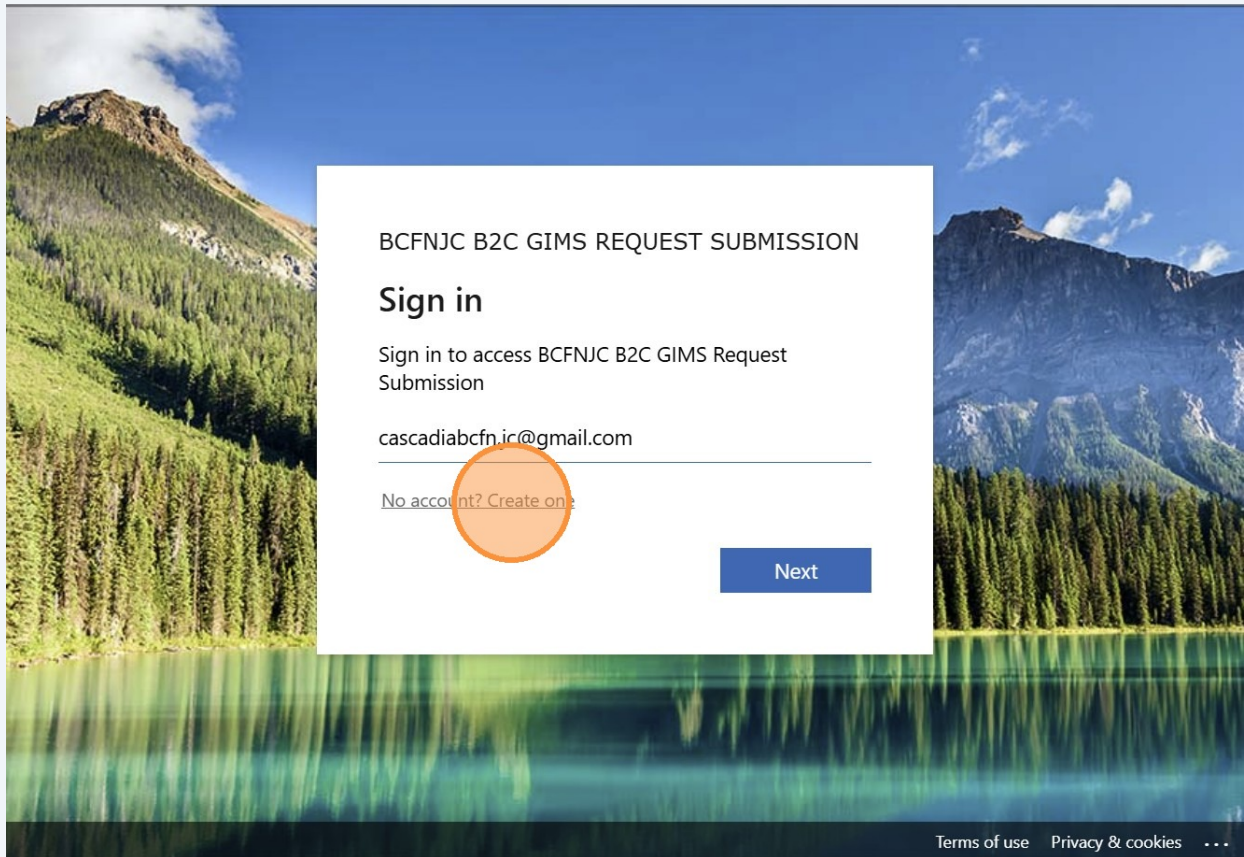
1 Navigate to <https://gims.bcfnjc.com>



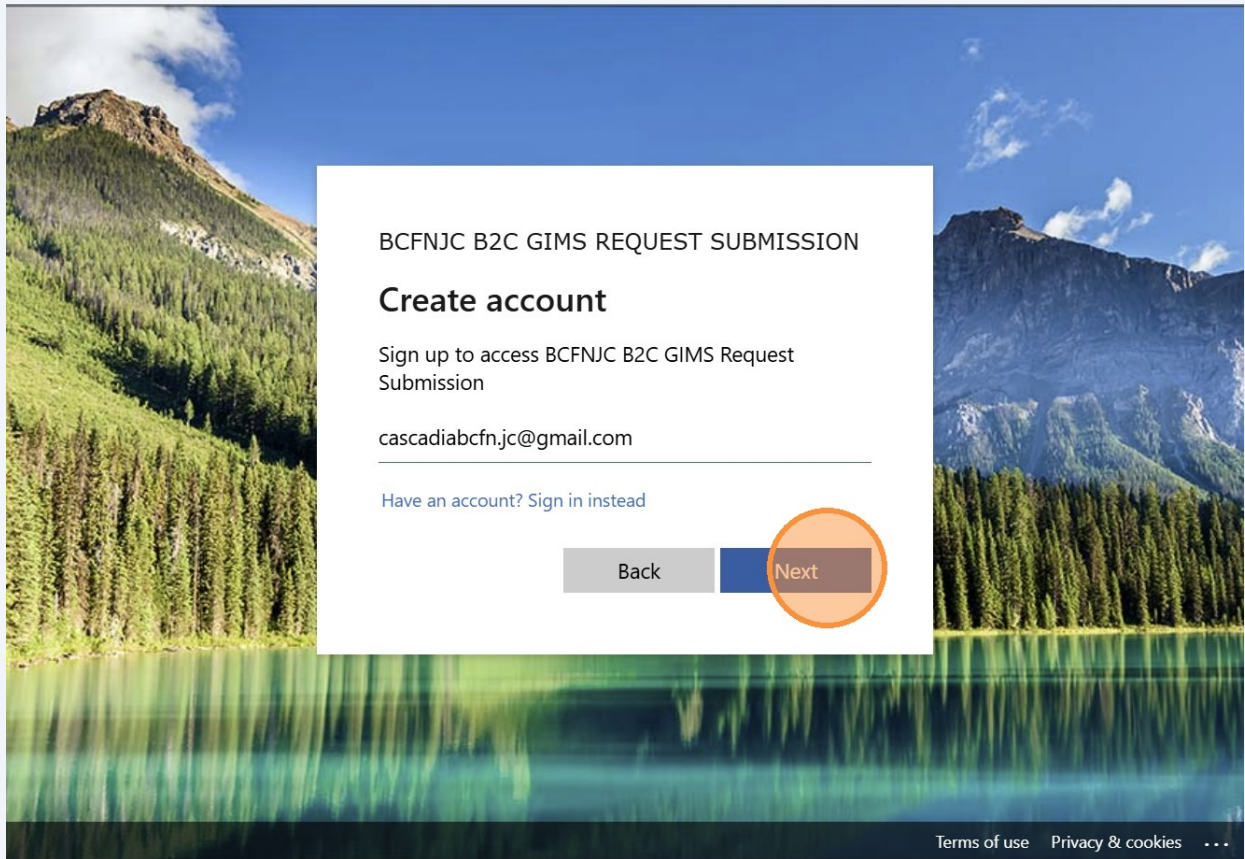
2 Enter your email address.

3

Click "No account? Create one" to register for a new account.



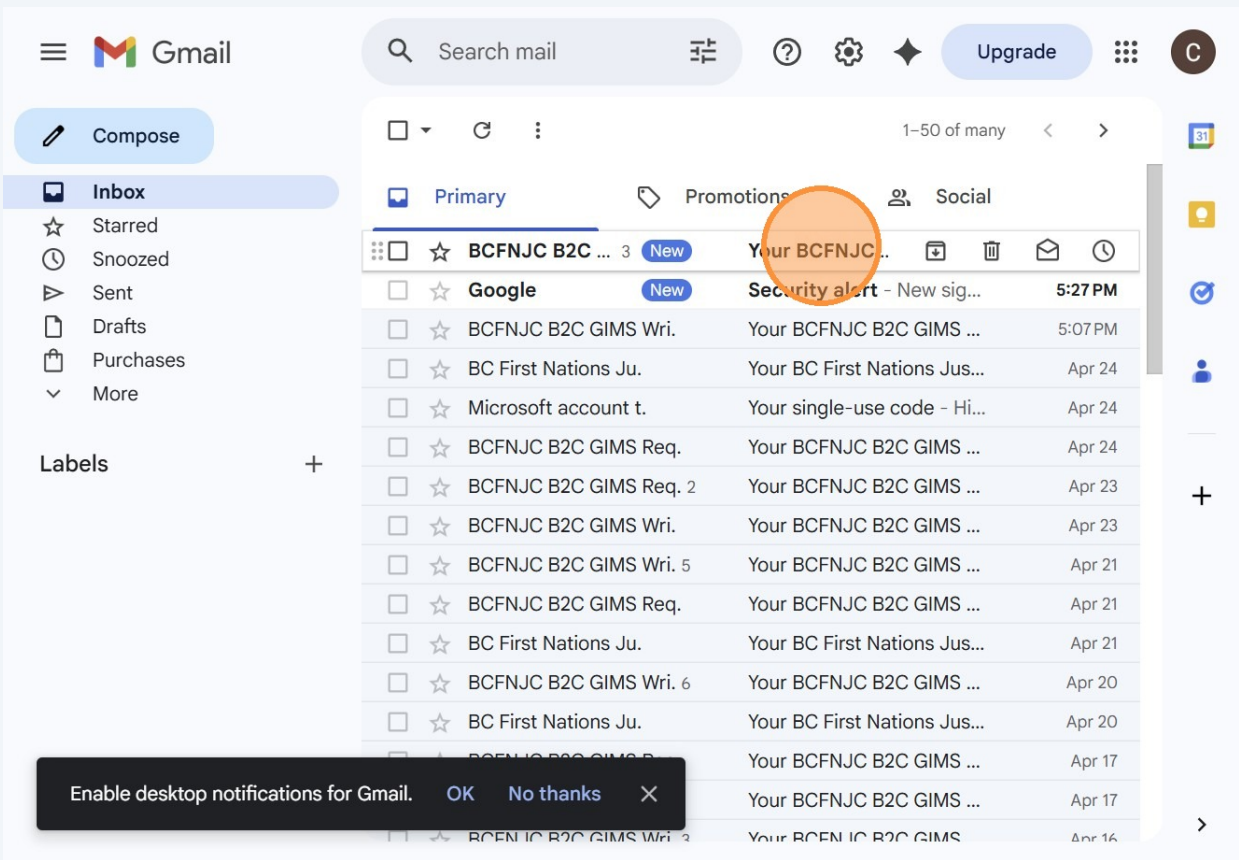
4 Click "Next".



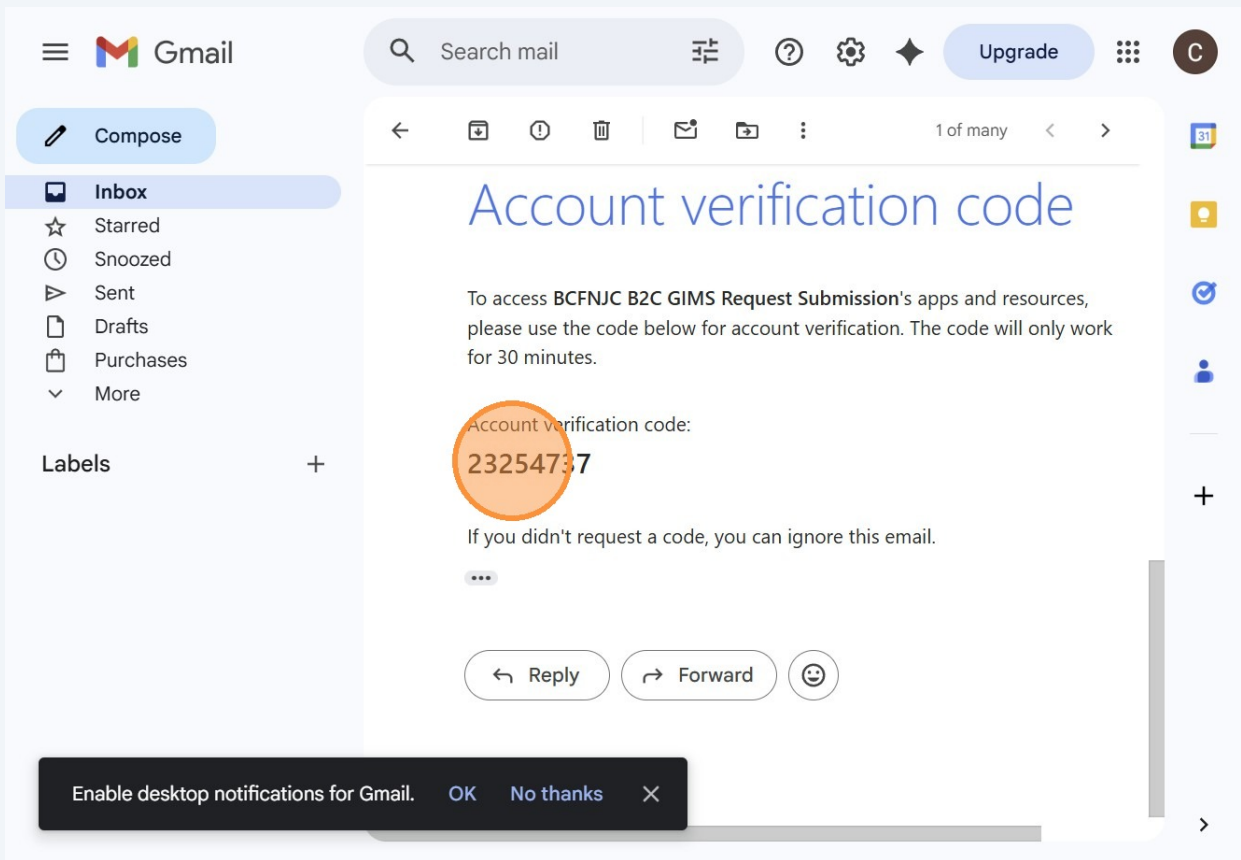
Email Verification

5 Check your email for the account verification code.

6 Open the account verification email.

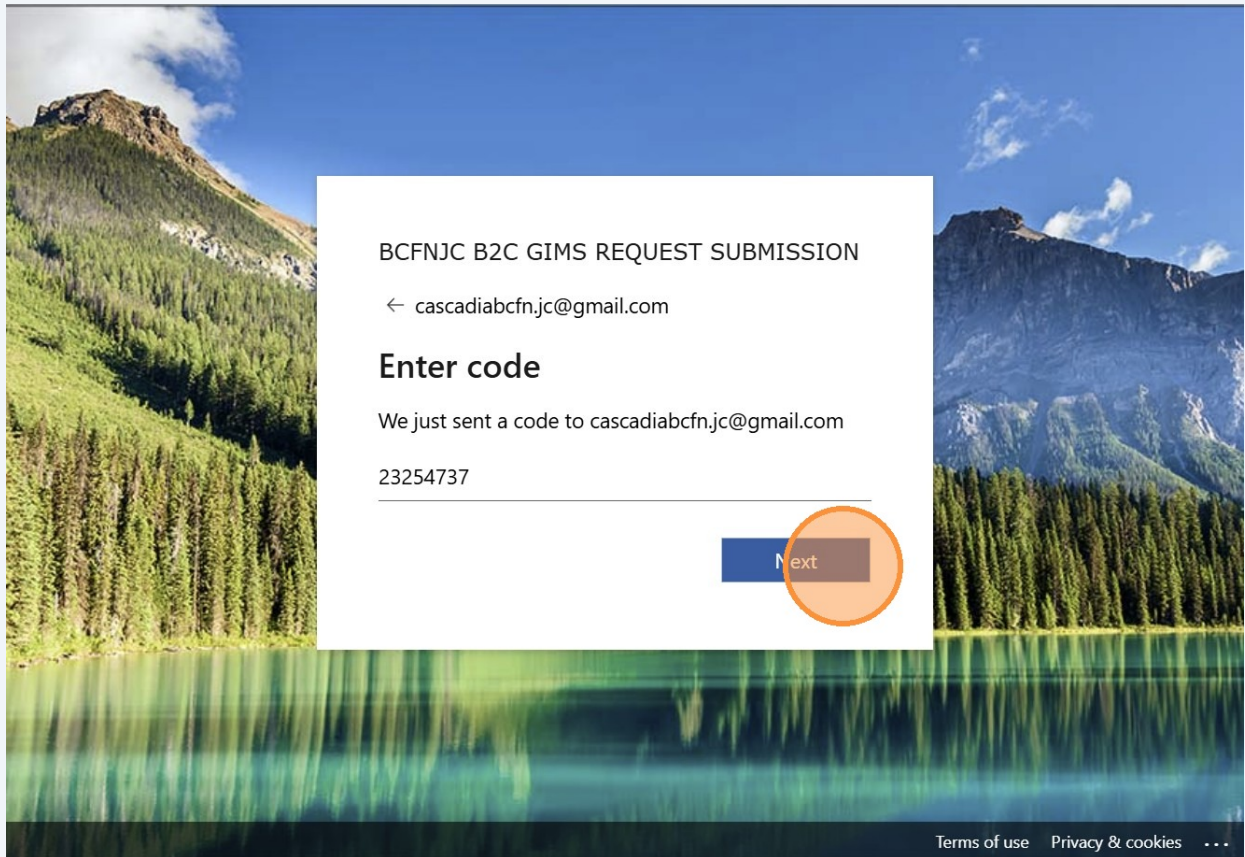


7 Select and copy the account verification code.



8

Paste the verification code and click "Next".



Profile Setup

9

Enter your Given Name.



cascadiabcfj@gmail.com

Add details

We just need a little more information to set up your account.

Given Name

Defence Counsel

Surname

TestTM

Phone

9999999993

Counsel Role

Crown Counsel

Defence Counsel

BC Law Society Membership ID - Individual counsels only

123456789

Cancel

Next



10

Enter your Surname.



cascadiabcfj@gmail.com

Add details

We just need a little more information to set up your account.

Given Name

Defence Counsel

Surname

TestTM

Phone

9999999993

Counsel Role

Crown Counsel

Defence Counsel

BC Law Society Membership ID - Individual counsels only

123456789

Cancel

Next



11

Enter your phone number.



cascadiabcfnjc@gmail.com

Add details

We just need a little more information to set up your account.

Given Name

Defence Counsel

Surname

TestTM

Phone

9999999993

Counsel Role

Crown Counsel

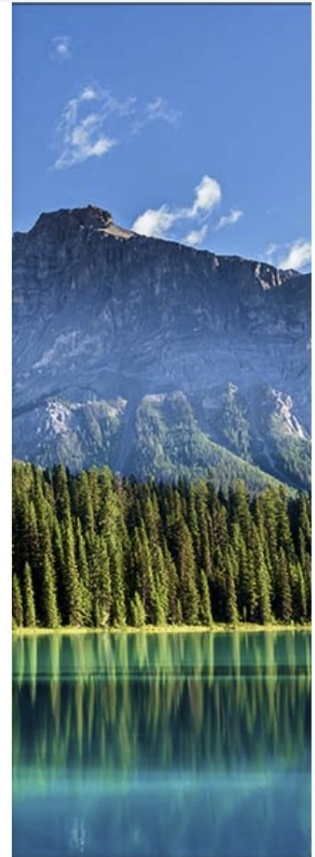
Defence Counsel

BC Law Society Membership ID - Individual counsels only

123456789

Cancel

Next



12

Enter your Law Society Membership ID.



cascadiabcfn.jc@gmail.com

Add details

We just need a little more information to set up your account.

Given Name

Defence Counsel

Surname

TestTM

Phone

9999999993

Counsel Role

Crown Counsel

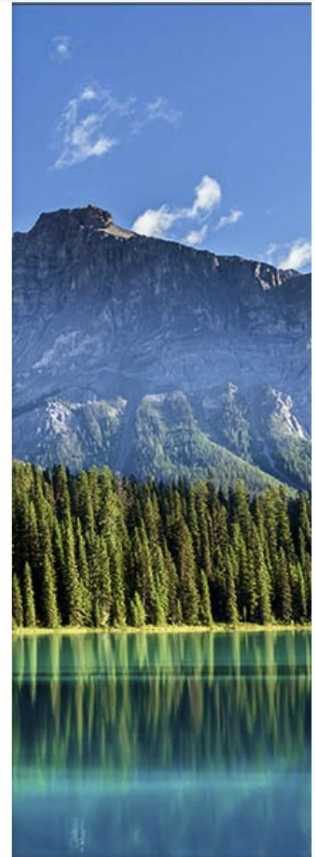
Defence Counsel

BC Law Society Membership ID - Individual counsels only

123456789

Cancel

Next



13 Click Next to save your profile details.



cascadiabcfn.jc@gmail.com

Add details

We just need a little more information to set up your account.

Given Name

Defence Counsel

Surname

TestTM

Phone

9999999993

Counsel Role

Crown Counsel

Defence Counsel

BC Law Society Membership ID - Individual counsels only

123456789

Cancel

Next



14 Check your email to confirm that your access request is successful.

GIMS Sign-Up Under Review - Saved

Email · Email ▾

Email Related ▾

From [BCFNJC Communication Email](#)

To [Defence Counsel TestTM](#)

Cc

Bcc

Subject GIMS Sign-Up Under Review

Dear Defence Counsel TestTM,

Thank you for signing up for GIMS. Your request is under review. Once approved, you will receive a follow-up email with instructions to complete your sign-up.

If you have any further enquiries please reach out to: gladueteamemail@bcfnjc

BCFNJC Gladue Services Department

15 Once your request has been approved, check your email and click the link provided to complete your registration.

GIMS - Portal Invitation - Saved

Email · Email ▾

Email Related ▾

From [BCFNJC Communication Email](#)

To [Defence Counsel TestTM](#)

Cc

Bcc

Subject GIMS - Portal Invitation

Dear Defence Counsel TestTM,

Thank you for signing up for GIMS access. Your request has been approved. Please click the link below to complete your sign-up:
<https://gims-test-req-sub.powerappsportals.com/register?invitation=63060cb0-f4a4-49df-8375-96fc6936716b>

If you have any further enquiries please reach out to: gladueteamemail@bcfnjc

BCFNJC Gladue Services Department

16 Click Register to continue with your invitation code.

BC FIRST NATIONS
JUSTICE COUNCIL

→ Sign in Redeem invitation

Sign up with an invitation code

* Invitation code 63060cb0-f4a4-49df-8375-96fc6936716b

I have an existing account

Register

Terms and Conditions

17 Review the terms and conditions, and check to tick box to agree to the terms and conditions before clicking "Continue".

GLADUE SERVICES DEPARTMENT GIMS ONLINE PORTAL

development and outreach.

Consent

Any user uploading a client's personal information for the purposes of the production of a Gladue Report will ensure that valid consent has been obtained from the client or substitute decision maker at the start of and throughout service delivery.

Amendment

We reserve the right, at our sole discretion, to modify these terms and conditions at any time without notice, and such modifications shall be effective immediately upon posting of the modified terms and conditions.

I agree to these terms and conditions.

GLADUE SERVICES DEPARTMENT GIMS ONLINE PORTAL

development and outreach.

Consent

Any user uploading a client's personal information for the purposes of the production of a Gladue Report will ensure that valid consent has been obtained from the client or substitute decision maker at the start of and throughout service delivery.

Amendment

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I agree to these terms and conditions.


18

Confirm your information. Click "Home" to access the homepage.

The screenshot shows a user profile page with a decorative background. At the top left, there are two navigation buttons: "Home" (highlighted in orange) and "Profile". Below the navigation is the title "Profile". A profile card displays a placeholder for a profile picture and the name "Defence Counsel TestTM". Below the profile card is a section titled "Your information" containing a form with four input fields: "First Name *" (containing "Defence Counsel"), "Last Name *" (containing "TestTM"), "E-mail *" (containing "cascadiabcfn.jc@gmail.com"), and "Mobile Phone" (containing "9999999993").

Home Profile

Profile

 Defence Counsel TestTM

Your information

First Name *	Last Name *
<input type="text" value="Defence Counsel"/>	<input type="text" value="TestTM"/>
E-mail *	Mobile Phone
<input type="text" value="cascadiabcfn.jc@gmail.com"/>	<input type="text" value="9999999993"/>

19

Congratulations, you are now registered to GIMS.



BC FIRST NATIONS
JUSTICE COUNCIL



WELCOME TO THE GIMS REQUEST SUBMISSION PORTAL

Submit and manage your requests efficiently.

[Submit a Request](#)